

Dear Parents,

Due to the constantly evolving situation with COVID-19, and the regularly changing guidance from state education and health officials, the Key Center Pandemic Task Force is issuing an addendum to the current mask requirements detailed in the Re-Entry Policies and Procedures announced earlier this month. Given the current conditions, mask guidelines have been strengthened to further protect students and teachers.

These new guidelines supersede existing mask policies and essentially require everyone to wear a mask (not a face covering) full time, with a few exceptions, while in the Key School building. These guidelines are viewed as temporary and will be reviewed in all future Pandemic Taskforce bi-weekly meetings. Parents will be notified of any changes immediately.

With this addition, we recognize the need for mask-free breaks. Students and teachers will not wear masks during lunchtime, nor will they be required to wear masks outdoors while social distancing during recess, PE, and outdoor break times. Weather permitting, students will have 1-2 additional “brain breaks” outside per day.

Key School leadership is committed to communicating effectively and clearly. However, there are, and will continue to be, times when we have to revisit policies and possibly adjust them to meet the needs of our staff and students during this evolving time. I encourage you to visit [kclid.org/covid-19-updates/](https://kclid.org/covid-19-updates/) regularly to read the specific details of the recently added Mask Requirement Addendum and all Re-Entry Policies & Procedures.

Sincerely,

Leslie Vasquez, M.Ed.  
Director