



Dear 2021-22 Key School Parent(s) and/or Guardian(s),

With the guidance from a Cook Children's physician for the safety of students, we have implemented new medication guidelines and yearly physicals for Key School students.

Prescription medications and over the counter medications (excluding Advil and Tylenol), must have a Medication Administration Form filled out and signed by a licensed medical provider and student's parent or guardian and submitted to the school nurse. Parents or guardians will submit the form and the medication in its original labeled container to the school nurse. Occasionally, persistent headaches and injuries occur and when non-pharmacological methods have been exhausted to provide relief, the nurse will then administer as needed Advil or Tylenol per parental/guardian approval. Parents, please fill out the Advil and Tylenol Administration Form for your authorized, or non-authorized, use of these two over the counter medications.

A yearly physical, performed by a licensed medical provider, is required for students and must be completed before the start of the new school year. We encourage them to be done over summer break so forms are ready to be submitted on or before the first day of the new school year. Yearly physical appointments are the best time to get your Medication Administration and Action Plan Forms completed along with making sure immunizations are up to date and obtaining updated shot records for submission to the school nurse. Please have all forms ready for submission on or before the first day of the school year.

Please make sure all contact and emergency contact information, medical information, allergies, and medications are up to date in FACTS and you have informed the school nurse of any medical conditions or food allergies that might warrant medical care while your student is at school.

If you have any questions, feel free to contact me.

Proud to be a Key School Knight!

***Jennifer Fulgham-Luna, BSN, RN***

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Key School Nurse

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